



INDIAN SCHOOL, RAIGARH

C.B.S.E. Affiliation No. 3330099,

Near SECL Colony, ATTARMUDA, RAIGARH (C.G.)

Phone: 8966996611, 8966996622 E-mail: principal.indianschool.rgh@gmail.com

No-ISR / 21-22 / 01

Parental Circular

Date-02-03-2021

Circular No – 1

“Knowledge with action converts adversity into prosperity.”

– A.P.J. Abdul Kalam

Dear Parents,

Greetings from Indian School Fraternity!!

With the grace of God and the kind and enthusiastic cooperation of all our parents, session 2020-21 has successfully come to a perfect end. The year 2020-21 was a challenging one due to pandemic (COVID-19), proved to be a big challenge for the education system across the world and forced educators to shift on online mode of teaching overnight. Under such a situation the participation and support of parents, enthusiasm of students and hard work of teachers was successful and incredible. Online teaching is no more an option now it has become a necessity. It was heartening to note that our students excelled in many scholastic and co scholastic activities in digital platform during this academic year and excelled. School Management supported the staff for various digital CBSE trainings and the teachers excelled in the digital platform. We take this opportunity to thank all the parents for their unconditional support in all our activities and we look forward to more of such constructive association in 2021-22 as well.

Thank you for opting Indian School for your ward. We hope your child's education will be pleasant over here. I would like to welcome you and your ward in our Indian School family. It is important to note the instructions and understand salient aspects of the functioning of the school system as well as the discipline code that is to be adhered to by every student of the school. It is requested that every parent reads circular thoroughly.

1. Result Declaration: - Result declaration will be on 13/03/2021 from 8:00 AM to 10:00 A.M. for classes Nursery to Std-IX & XI.

2. School and Bus Fee: - The New Fee book for the session 2021-22 will be given on 13/03/2021. The school will accept the fee in the form of Cheque/ Demand Draft / NEFT favouring Indian School. The NEFT details of the student with the student's name and class should be send to the class teacher.

NEFT Details: - A/C HOLDER- INDIAN SCHOOL, BANK BRANCH-IDBI RAIGARH, A/C NO.-0429104000039765, IFSC CODE- IBKL0000429.

i) **The total School Fee will be taken in ten easy installments for facilitating the parents and the class fee details are available in the school website.(www.indianschoolraigarh.in)**

ii) Fee submission for classes Nursery to V - 13/03/2021 (Timing 8:00 AM to 2:00 PM)

Fee submission for classes VI to XII - 15/03/2021 (Timing 8:00 AM to 2:00 PM)

iii) The Bus fee for the whole academic year must be paid with the 1st installment of the fees. **Bus facility will be given as per government instruction and only after filling the new bus form and payment of Bus fee.** Bring 4 photographs of the child at the time of fee payment to fill a form giving latest information or change of address, mobile/phone numbers etc.

iv) **Fee payment to be done in between the dates 1st to 5th of each installment months. After that late fee of Rs. 20 will be charged per day and no waiver will be entertained.**

v) **Fee installments to be paid every month except May and June.**

a) **Fee once paid will neither be refunded nor be adjusted under any circumstances.** Fee will not be accepted apart from the days mentioned above.

3.Transfer Certificate: - Those who want to take Transfer Certificate; they must submit the TC applications (format) on 13/03/2021, failing which they have to pay re-admission charge with one month fee. Transfer Certificates will be issued on 1st of April timing 02:00 PM to 03:00 PM. **Requisitions for early issue of T.C. will not be entertained in any respect.**

4. School Timing with effect from 22/03/2021 will be as per government guidelines.

a) Classes Nursery to Standard II - 08:30 AM to 12:30 PM (Offline)/ 8:00 AM to 1:15 PM (Online)

b) Classes III to X & XII -07:25 AM to 01:45 PM (Offline)/ 8:00 AM to 1:15 PM (Online)

c) Class XI will start from 15/06/2021 From -07:25 AM to 01:45 PM (Offline)/ 8:00 AM to 1:15 PM (Online)

5. School Uniform: - The students are expected to wear complete school uniform. Relaxation in this regard will not be entertained. All must wear cleaned and ironed uniform of approved colour, design and pattern. The school uniform to be worn on various days. For girls two plates and leggings compulsory for the whole session and for boys Army haircut.

a) For Classes Nursery to II

i) Monday, Tuesday, Thursday & Friday- Regular school uniform with Velcro black shoes.

ii) Wednesday and Saturday – House wise sports uniform (Cap mandatory) with Velcro black shoes.

b) For Classes III to XII

- i) Monday, Tuesday, Thursday & Friday- Regular school uniform with black sports shoes.
- ii) Wednesday & Saturday- House wise sports uniform (Cap mandatory for classes III to VIII) with black sports shoes.
- iii) Wednesday & Saturday – Navy Blue Track Suit & House T-Shirt with black sports shoes (For Classes IX to XII)
- iv) **All Saturdays will be working days for students of Classes Nursery to XII.**

6. New Implementation

- i) Hostel facility for boys will be intimated as soon as pandemic situation is over.**
- ii) Introduced scholarship for students securing above 80% marks in entrance test of XI admission.**

v) Our School plays a pivotal role by channelizing energy of the students into fruitful direction of personality development through extracurricular activities. To develop the various facets of personality in students new implementation of various activities will be initiated from the new session i.e. March 2021-22 on **Saturdays**. Classes X and XII will have regular classes on Saturdays. **Special emphasis and individual care will be given for teaching different activities to enrich and encourage their creativity:-**

- a) Music, Dance, Art and Drawing, Sports.
- b) Clay Moulding, Calligraphy, Skating, Yoga.
- c) Emphasis on Reading, Writing, Vocabulary and Spoken Skills.
- d) Poem writing, Article writing, Platform skills,
- e) Preparation for external exams, Competitive exams, and various external competitions and programmes.
- f) Study tours and excursions will be conducted.

7. Summer Vacation :-

- i) For Classes Nursery to XII – 01/05/2021 to 15/06/2021 (Extra classes for classes IX to XII will be from 01/06/2021 to 15/06/2021. Timing 7:30 am to 11:00 am).
- ii) The school office will be however, remain open throughout the summer vacation, within 08:00 AM to 11:30 AM.
- iii) **No extended leave will be entertained after summer vacation.**

8. Students will receive their Almanac on 22/03/2021. Please send the almanac regularly to the school. It forms an important mode of communication between you and the school. The Annual planner for the session 2021-22 will update you the details of all activities, tests, exams, and holidays. So, kindly go through it regularly and thoroughly and keep sending your comments and suggestion to concerned teacher through written notes.

9. **Books and Copies:-**Book list will be given on result day. All books brought to school should be well covered and labelled, as per the day's timetable.

10. **Personal Items:** - Every items i.e. water bottles, lunch boxes, 2 Napkins, Pencil boxes, blazers, caps etc should be labelled with full name and class. The school will not be held responsible for any damages or loss of personal items. Avoid child to wear gold dangling, jewellery & watches. Carrying mobile phones, pen drives and expensive gadgets to school is strictly prohibited. Any items i.e.; tiffin , bottle ,copy ,books, eatables , stationeries are not allowed in between school hours . All students should wear masks and carry sanitizer with them during regular classes. Students should bring the required things with them only. **COVID-19 guidelines to be followed.**

11. **Parents Teachers Meet (PTM):-** The PTM forms an important mode of one to one communication with the teacher concerned and should be taken seriously. You are expected to look forward to this opportunity to get the best of your child and together hand in hand. We can grow your child to his/her potential best. The PTM dates have been mentioned in the yearly planner.

12. **Visiting hours:** - The normal visiting hours for the parents to meet the Principal is 10:00 AM to 12:00 noon on working days.

13. **For New Students:** - It is expected that you have taken due care in submitting the essential documents during the time of admission in the school. However, if any relevant document is still pending, it should be submitted in school office at the earliest otherwise the admission will be considered cancelled.

14. **Bus facility for students will be provided as per the government guidelines.**

Thank you once again parents for helping to make this year at Indian School a memorable one. Your trust and encouragement are our greatest motivation. I wish all our students, parents, staff happy and safe schooling in the new session.

With deep regards
Yours sincerely
Sd /-
Principal

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